

To ensure you receive the maximum grant dollars that you are entitled to, we ask that you fully complete this form. Please present it to the evaluator at the time of your follow-up appointment. Record your Property Tax Roll Number and the people listed as owners on the tax form. Also fill in the applicable upgrades/retrofits completely in your home since your initial evaluation (on page two). If this form was filled in at the time of booking please review it for accuracy. Only the upgrades listed on page two qualify for grants so further details of work done other than what is showing on the list are not necessary.

**Property Tax Roll Number:**  
  
\_\_\_\_\_

**(Remember to have your tax form available for the evaluator to view at the time of the assessment)**

**Names of people listed on the tax form:**  
  
\_\_\_\_\_

\_\_\_\_\_ *Please note: In order to receive a grant, the person's name that is on the tax form must be the same name and signature that is on the government grant form (provided by the evaluator at the time of your follow-up appointment).*

**When the Evaluator arrives...**

- Ensure all windows, exterior doors, and fireplace dampers are **closed** while the test is being performed.
- Keep all interior doors (including the door to the basement) **open** while the blower door test is being performed (doors leading to the outside, swimming pool rooms, unheated atriums or porches, and attached garages, etc. must remain closed)
- If you have a wood burning fireplace or an old style wood burning stove the ashes must be swept out and the damper should be closed.
- If, since the initial evaluation, you have carried out major renovations that add space to your home please be sure to inform the Call Representative prior to your follow-up assessment so he/she is able to adjust your appointment time accordingly. Also make sure you point out these changes to the evaluator.
- Please have the Tax Assessment Form on site at the time of your appointment.
- Please provide your dated receipts to the energy advisor for all work completed and material purchased. Only work that is completed after your initial assessment will qualify for grants. And only supplies purchased after June 6, 2011 will qualify.
- Please complete, or review for accuracy, the ecoENERGY Retrofit Checklist on the opposite side of this document.
- Please have your payment of \$150 plus GST (\$157.50), in the form of a cheque, MasterCard or Visa, ready for the evaluator to collect at the time of the appointment. Cheques must be made out to ATCO Gas.
- The Government Grant Form which is provided to you by the evaluator at the time of your appointment must be filled in and signed by one of the people whose names are on the Tax Assessment Form. If no one whose name is on the Tax Assessment Form is home during the follow-up evaluation, the Government Grant Form will be left with you so it can be mailed in at a later date. Please mail the completed forms to **ATCO EnergySense at 909 – 11 Avenue SW Calgary, Alberta T2R 1L8**. *A grant cheque cannot be issued until we have received a properly completed and signed Grant Form. There are no exceptions.*

**The information provided on this document is complete and accurate at the time of the ecoENERGY Retrofit Program Follow-up Assessment.**

# ecoENERGY Retrofit Checklist



## HEATING SYSTEM

FILE NUMBER: \_\_\_\_\_

### Replaced your heating equipment with:

- \_\_\_\_\_ An Energy Star qualified gas furnace that has a \_\_\_\_% AFUE
- \_\_\_\_\_ and does it have a Brushless DC variable speed motor? Yes \_\_\_\_ or No \_\_\_\_
- \_\_\_\_\_ An Energy Star qualified oil or gas boiler that has an \_\_\_\_% AFUE
- \_\_\_\_\_ An Energy Star qualified oil furnace that has an \_\_\_\_% AFUE
- \_\_\_\_\_ and does it have a Brushless DC variable speed motor? Yes \_\_\_\_ or No \_\_\_\_
- \_\_\_\_\_ A CAN/CSA-C448 compliant ground- or water-source heat pump
- \_\_\_\_\_ A wood burning appliance with a model that meets either CSA-B415.1-M92 or the EPA wood burning appliance standards (40 CFR Part 60)

### Installed:

- \_\_\_\_\_ An Energy Star qualified air-source heat pump (minimum SEER of 14.5, 1200 BTU/hr)

## VENTILATION SYSTEM

### Installed:

- \_\_\_\_\_ A heat recovery ventilator that is certified by the Home Ventilating Institute

## COOLING SYSTEM

### Replaced your cooling equipment with:

- \_\_\_\_\_ An Energy Star qualified central air conditioner unit (minimum SEER 14.5)
- \_\_\_\_\_ Energy Star qualified window air conditioner unit(s)

## DOMESTIC HOT WATER SYSTEM

### Replaced your domestic hot water heater with:

- \_\_\_\_\_ An instantaneous gas water heater that has an EF of \_\_\_\_
- \_\_\_\_\_ An instantaneous, condensing gas water heater that has an EF of \_\_\_\_
- \_\_\_\_\_ A condensing water heater that has an Thermal Efficiency of \_\_\_\_

### Installed:

- \_\_\_\_\_ A solar domestic hot water system that meets CAN/CSA standards (6000 Mj/year minimum)
- \_\_\_\_\_ A drain-water heat recovery system

## ATTIC INSULATION

### Increased the insulation of:

- \_\_\_\_\_ Your attic to a minimum value of R-40 (for details refer to the Grant Table)
- \_\_\_\_\_ Your flat roof and/or cathedral ceiling to a minimum value of R-28 (for details refer to the Grant Table)
- \_\_\_\_\_ Your **uninsulated** flat roof and/or cathedral ceiling by a minimum of R-10

## EXTERIOR WALL INSULATION

- \_\_\_\_\_ Insulated at least 20% of total wall surface and increased its insulation value by a minimum of R-3.8

## BASEMENT INSULATION

- \_\_\_\_\_ Insulated at least 20% of the wall surface and increased its insulation value by a minimum of R-10
- \_\_\_\_\_ Sealed **all** of basement header area and increased all of its insulation value by a minimum of R-20

## CRAWL SPACE INSULATION

- \_\_\_\_\_ Insulated 100% of total wall surface and increased its insulation value by a minimum of R-10
- \_\_\_\_\_ Insulated 100% of the floor above the crawl space to increase its insulation value by a minimum of R-24

## AIR SEALING

- \_\_\_\_\_ Performed air sealing to improve the air tightness of home (hoping to reach the target as indicated in your energy efficiency evaluation report)

## DOORS/WINDOWS/SKYLIGHTS (Proof that the windows are EnergyStar must be available at the time of the appointment)

### Replaced existing with:

- \_\_\_\_\_ Energy Star qualified for your climate zone      **Number of Windows:** \_\_\_\_      **Number of Doors:** \_\_\_\_  
(one window equals one rough opening)

## WATER CONSERVATION

### Replaced your standard flush with:

- \_\_\_\_\_ A low-flush or dual-flush toilet rated at 6 litres per flush or less that meets Los Angeles SPS with a flush performance of 350 grams or more      **Number of Toilets:** \_\_\_\_

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